Did you know that MU students have access to an online citation tool called RefWorks? That’s right. RefWorks helps you collect all of your resources for assignments in one place, helps you organize them, and formats citations for your bibliography.

RefWorks also has a Google Docs add-on and Write-N-Cite add-on for Microsoft Word that will assist you in formatting your in-text citations and bibliography page while you are writing your papers.

When you add an in text citation it automatically starts a bibliography page at the end of your document - so cool!

Importing citations from library databases is easy, and citations can also be imported from Google Scholar and websites. Let’s look at an example for exporting a journal citation from a database into RefWorks. All you have to do is choose ‘Export’ and you will be prompted to select where to export - the MU default will always be Refworks. When you click ‘Save’ a new window will open asking you to select which type of RefWorks account you want to access, select the ‘New RefWorks.’

If you already have an account set up you will see the imported article citation in the ‘Last Imported’ folder in RefWorks

If you want to generate the citation for the reference you have just imported click on the ‘Create Bibliography’ option at the top, and select the citation format you are required to use, likely MLA, APA or Chicago Style depending on your program.

If you don’t have a RefWorks account it takes just a moment to set one up. To create a RefWorks account go to the library homepage at: https://www.marymount.edu/academics/Library-Learning-Services

Select Articles & Databases and choose R in the alphabet at the top of the page. Select RefWorks and click on Create Account. Follow the prompts to create and start using your account. Reminder: You must use your MU email account to set up your RefWorks account.

For a more indepth look at ReWorks check out this tutorial by clicking the link on your screen. If you need help using RefWorks librarians are available via online chat, email or phone.